Connoisseur® Proposal Form and Summary of Cover for Antique and Fine Art Insurance in Indoor Premises

www.anthonywakefield.com
The following summary of cover does not contain the full terms and conditions of the contract which can be found in the policy document. The summary of cover does not form part of your contract of insurance.

Conditions applicable to the Whole of this Insurance

1. This insurance Policy is underwritten by Certain Underwriters at Lloyd's of London under a Binding Authority that has been issued to the Coverholders, Anthony Wakefield & Co Ltd. and Connoisseur Policies Ltd.

2. This insurance Policy provides the following coverage:
   - Cover is provided against losses arising out of Damage to Your Collection or to a Collection for which You are responsible but which belongs to someone else. This Damage must occur during the period of insurance. Damage means physical loss, Damage or destruction including theft (please request a specimen Policy wording for Conditions and Exclusions).
   - The Sums Insured that You select must be adequate to cover Your Collection and any items for which You are responsible. If it is not then Your claim payment shall be reduced accordingly.
   - The Exhibition means the location where the Collection is displayed.

   The first £250 of any Damage is not covered.

   A copy of Your completed proposal will be available (on request) provided the insurance is effected but You should keep a record (including copies of letters) of all the information supplied.

3. The period covered by this insurance Policy is 12 months, or as shown on the schedule.

Cancellation

4. Providing that there have not been any losses that are likely to give rise to a claim in the relevant period, this Policy is cancellable within 14 days from the date of conclusion by serving notice of cancellation to the insurance broker through whom You arranged this insurance, at the broker's contact address.

   By exercising Your right to cancel, You withdraw from the contract of insurance as at the date of such notice. No later than 30 days after the date on which notice of cancellation is received, You will be reimbursed any sums which You have paid in connection with this Policy. If notice of cancellation is received after the inception date of the Policy, an amount which is in proportion to the extent of the service already provided to You may be deducted from such reimbursement.

   If You do not exercise Your right to cancel within the cancellation period, the contract will remain in force and all premiums will be payable in accordance with the terms of the Policy.

Claims

5. If You believe that You have a claim under this Policy, You should notify the Claims Manager at Anthony Wakefield & Co Ltd, Suite C2, South House, 21-37 South Street, Dorking, Surrey RH4 2JZ.

   Tel: 01306 740555 Fax: 01306 740770
   Email: info@anthonywakefield.com.

Complaints

Our aim is to ensure that all aspects of Your insurance are dealt with promptly, efficiently and fairly. At all times We are committed to providing You with the highest standard of service.

If You have any questions or concerns about Your insurance or the handling of a claim You should, in the first instance, contact:

The Complaints Team,
Tokio Marine Kiln,
20 Fenchurch Street,
London EC3M 3BY
Tel: 020 7886 9000
Fax: 020 7488 1848
Email: complaints@tokiomarinekiln.com
Website: www.tokiomarinekiln.com

For certain classes of business We act as Managing Agents to certain Syndicates at Lloyd's. In these circumstances the following contact details at Lloyd's apply.

In the event that You remain dissatisfied and wish to make a complaint, You can do so at any time by referring the matter to the Complaints team at Lloyd's. The contact details are:

Complaints
Lloyd's, One Lime Street, London EC3M 7HA
Tel: 020 7327 5693
Fax: 020 7327 5225
E-mail: complaints@lloyds.com
Website: www.lloyds.com/complaints

Please note that some complaints require fuller enquiry than others. If this is the case, We shall contact You within 20 working days to give You an expected date of response. Alternatively or conjointly, You may refer Your complaint to Your Insurers, who will deal with it under their stated complaints procedure.

If You feel that Our response does not resolve Your issue, You may refer the matter to the Financial Ombudsman Service at:

Financial Ombudsman Service,
Exchange Tower, London. E14 9SR
Tel: 0800 023 4567 alternative no 0300 123 9123
International calls +44 207 964 0500
Fax: 020 7964 1001
Website: www.financial-ombudsman.org.uk

However, the Ombudsman will only consider Your complaint if,

1. You have referred the matter to Us and/or Your Insurers,
2. You are a private policyholder or a business (micro-enterprise) with a group annual turnover of less than €2,000,000, a charity with an annual income of less than €2,000,000 or a trustee of a trust with a net asset value of less than €2,000,000 - and You employ fewer than ten employees.

Providing You meet these criteria and We have not managed to resolve Your complaint within 40 working days of Your having made it, You may refer direct to the FOS.

We are members of the Financial Services Compensation Scheme. You may be entitled to compensation from the scheme if We cannot meet Our obligations. This depends on the type of business and the circumstances of the claim. Further information about compensation scheme arrangements is available by visiting their website.
For the purposes of this Notice, We/Us/Our includes certain Underwriters at Lloyd’s, the Coverholder Anthony Wakefield & Company Limited and any agents. You/Your includes the Insured, and anyone who provides data to the Coverholder, or who is or becomes insured by Us under a contract of insurance (the Policy).

The security of data is very important to Us, which We will handle with all appropriate security measures. We will collect and process data (including Personal information) about any person insured under the Policy for its administration, the handling of claims and the provision of customer services, and may share it with related entities and with trusted service providers and agents such as lawyers, as well as other parties such as anti-fraud databases, subject to proper instruction and control. Our handling of data is consistent with the core necessary Personal data uses and disclosures set out in the London Insurance Market Core Uses Information Notice which You should review.

All data may be used by Us for generic risk assessment and modelling purposes but will not be used or passed to any other party for marketing products or services without Your express consent. All data provided by You about other people to be insured, such as Family, friends or other associates, must be with their permission. It is Your responsibility to inform them about Our use of their data.

Data will not be retained for longer than necessary and will be deleted within seven years after expiry of the Policy, unless it is further required for legal or regulatory reasons. You have a number of rights in relation to the data, including the right to request a copy of the information (for which there may be a small fee), to correct any inaccuracies and in certain circumstances to have it deleted. Data transferred outside the European Economic Area will have equivalent protection.

If further information is required as to how data is processed, or as to the exercise of any rights under any data privacy laws, You should contact Anthony Wakefield & Company Limited at:

South House, 21 - 37 South Street,
Dorking, Surrey, RH4 2JZ
Tel: 01306 740 555
Email: aw@anthonywakefield.com
Website: www.anthonywakefield.com

If You are/is not satisfied with the way in which any Personal data has been managed, You may complain to the Information Commissioner’s Office at:

Information Commissioner’s Office,
Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF,
United Kingdom
Tel: 0303 123 1113 (local rate)
or 01625 545 745 (national rate)
Email: casework@ico.org.uk
Website: www.ico.org.uk
Your Personal Details

<table>
<thead>
<tr>
<th>Title</th>
<th>Full Name(s)</th>
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<tbody>
<tr>
<td>Address</td>
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<td>Postcode</td>
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<tr>
<td>Telephone</td>
<td>Mobile</td>
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<tr>
<td>Email</td>
<td>Fax</td>
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Exhibition Details

Dates of Exhibition (including an allowance for setting up and breaking down).

From:  
To:  

Address where exhibition is being held.

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<th>Address</th>
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<tr>
<th>Postcode</th>
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Name of the alarm company protecting these premises, please enter below.

<table>
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<tr>
<th>Name of the alarm company</th>
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Signalling method (e.g. Redcare / Central Station/ Bells Only)

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<th>Signalling method</th>
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Other Protections

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Have you ever traded under another name? If YES please give details.

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<tr>
<th>Yes</th>
<th>No</th>
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Sum Insured.

| £ |

on Antique and Fine Art items as per schedule.

Please attach a copy of the Price List or submit this separately

The basis of settlement in the event of a claim will be List Price less 20% for unsold items.

Settlement for items that have been sold but not collected will be the Selling Price.

Sum Insured.

| £ |

on Stands or other Exhibition Equipment (please specify below)
**Brief Description of Cover**

Cover is provided against losses arising out of Damage to Your Collection or to a Collection for which You are responsible but which belongs to someone else. This Damage must occur during the period of insurance. Damage means physical loss Damage or destruction including theft (please request a specimen policy wording for Conditions and Exclusions).

The Sum Insured that you select must be adequate to cover Your Collection and any items for which You are responsible. If it is not then Your claim payment shall be reduced accordingly.

The Exhibition means the location where the Collection is displayed, as declared above.

The first £250 of any Damage is not covered.

A copy of your completed proposal will be available (on request) provided the insurance is effected but you should keep a record (including copies of letters) of all the information supplied.

**Declaration**

(you must read this declaration carefully and if you cannot sign it without alteration, you should contact us)

To the best of my or our knowledge and belief, the answers given above are true and I or we have not withheld any material fact(s) from Connoisseur Policies Ltd, Anthony Wakefield & Co Ltd or Underwriters at Lloyd's. I understand that non-disclosure or misrepresentation may entitle Underwriters to avoid the Insurance. [Material facts are those that influence the acceptance or assessment of your Proposal Form by Underwriters. If you are in any doubt as to whether a fact is material or not, you should disclose it]. I confirm that no Insurance has been refused to me, not have any special terms been imposed on me. I have not been required to take any special precautions, nor have I, we or any person working for me or us been convicted of any offence involving dishonesty of any kind*, nor, in the past six years, have there been any losses or damage that would be covered by this Insurance.

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* "Spent" offences under the Rehabilitation of Offenders Act need not be disclosed.

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**Once completed please either post email or fax to:**

Post: Anthony Wakefield & Company Limited, South House, 21 - 37 South Street, Dorking, Surrey, RH4 2JZ

Fax: 01306 740770

Email: aw@anthonywakefield.com